**Minutes of *Zoom* Meeting**

**Thursday August 6th 2020**

*Meeting opened at 19:00*

**1 Attendees** – T Larsen, R Larsen, R Harries, D Edwards, K Watson, R Read (*Big Local*)

***Apologies*** *–*

**2 Action Point Update**

20190708b PT Set up B Gas meeting *Discarded*

**AP** Reword to **PT** to Communicate with R Wright or contact in ERYC for contact name in B Gas

20200102b PT Contact KCom re possible sponsors *Discarded*

**AP** Reword to **PT** Communicate with Corporate Sponsorship contact

*20200106c KW Application to Tesco Bags For Help deferred*

20200208b MF/DF Alma Fundraisers ongoing

20200210e TL Approach Larry Malkin *Discarded*

20200302 TL Link RL WPPA to Outlook Completed

20200305b KW Draft Agenda for AGM To be at Meridian, September

20200306b TL Chase up Linda Clark (ntlHeritage) Completed

 *NLottery only funding under Coronavirus effect*

20200702 RH Send contact details for R Wright Completed

20200706 RL/KW Risk Assessment Pier Towers 10:00, 08/08/2020

20200707 TL Grayscale Lions Logo for bench plaque Completed

20200710a TL/PT Meeting 10/7/2020 at Pier Towers Completed

20200710b TL Enquire re changing Opening times Completed

20200710c RL Chase up Employee Liability insurance Completed

20200712a KW NPS with photo and opening of Pier towers Completed

20200712b TL Check out Google Maps/Pier Towers Completed

**3 Minutes of Last Meeting**

 Approved

**4 Matters Arising from Minutes Of Last Meeting**

 None raised

**5 Chairman’s’ Report**

Due to the current situation, and meetings held on Zoom, G Holmes has tendered his resignation. The committee recorded their thanks for all of his support and efforts, and the provision of gift items for unpaid performers

 Volunteers to man the Pier Towers has been successfully arranged.

The WPPA is currently in dispute with the ERYC regarding “Street Licences” for traders. Our Lease Agreement and Planning appear to cover the stalls. J Moxon(WTC) and L Healing(ERYC) are to discuss the matter with P Bell and A Menzies of the ERYC. In the current pandemic recovery programme of support for businesses and communities, it appears to go against Government promises. The Chair of Withernsea Big Local has offered to write a letter of support. If there is no joy with the Local authorities, then the WPPA may look to escalate further.

**AP DE** to chase up with LHealing and AMenzies

**AP** The two sponsored benches have now been installed at Pier Towers. **TL** to send copy of Lions letter to RL

**6 Secretary’s Report**

Contact with the PressPenny machine businesses, to enquire about having a machine within the Pier Towers has

**AP** proved fruitless, possibly due to venues being in lockdown during the pandemic. **KW t**o chase up

**AP** Letter drafted for the Yorkshire Post in response to a recent article. **RL** to email to YP

**AP** Letter of thanks to Godfrey Holmes drafted following his resignation. **KW** circulate for approval

**AP KW** to look into recent Heritage Lottery fund launch (may not be for Capital Projects though)

**7 Treasurer’s Report**

Reports circulated via email prior to meeting, and were explained. Two reports, one is the monthly Finances, the second is a statement of funding for the Platform build

It is noted that Volunteers in the Pier towers must be aware of the need to record sales, and especially membership applications. There may be a need for an Aide Memoire

By monitoring sales of items, we will be better prepared for next year, regarding best sellers, supplies, costs, and profit margin

**8 Fundraising Report**

We have two donations, one from a film company, and one from a local electrician. It was noted that fundraising event have been difficult to plan and arrange due to the present restrictions. However, an unofficial impromptu Pirate event recently did bring in a number of visitors from outside the area, and they expressed an interest in returning. This may be worth noting to hold a planned event in the future

There is a Scarecrow at Pier towers, and we are selling maps for the event from there

5000 fliers have been donated as advertisement for the Pier Towers, to be used as handouts/leaflet drops at a number of locations. Those which were identified for the (cancelled) Easter Event to be used as drop points, others could be distributed within the town.

**AP** We have received an offer of a donation in the sum of £10,000 from an individual. **TL** to arrange meeting with them, and discuss whether they wish to remain anonymous. The WPPA will arrange for a plaque, once agreed suitable wording has been received

**AP TL** to compile pictures for Fridge magnets, to sell in the Pier towers

 **9 Charity Status**

 Ongoing

 We need to discuss priorities for the end of the season, Business plan etc

The National Heritage Lottery have released details of a new scheme, circulated by TL, though it may not include anything for Capital projects. **KW** to disseminate and look at submitting an EOI *(See Agenda item #6)*

**10 Pier Towers**

Main items covered within the Chairman’s Report *(See Agenda item #5)*

It was agreed that a regular Stall holder in the South tower be allowed a small display of goods when perfoming volunteer duties within the North tower

**11 News and Media Report**

The article in the Yorkshire Post (August 2nd) has now been corrected and updated (August 4th), with a letter to be sent for publishing in the Letters page

**AP DE** to contact the Gazette with regards for a photoshoot opportunity with the sponsors of the two benches now installed at the Pier towers

**12 Links With Other Groups**

Contact was made by UK Industrial Services, our accepted tender, who asked how we were progressing. TL passed on information regarding the straight piles (not sloped) *– this may hopefully offset any increase in prices*

**13 A.O.B.**

R Read discussed how a Celebration event may be planned for the future, to highlight everything that is good about Withernsea, and could coincide with a Pier towers opening event

**14 Next Meeting**

 Note – this will be the AGM. Venue – upper floor, Meridian Centre, to allow social distancing

 19;00 – September 3rd or 10th (to be confirmed when venue available)

*Meeting closed at 20:42*

**Action Point Review**

***DEdwards TLarsen KWatson RHarries RLarsen PRead PThornton M&D Fairclough***

**Action Point Owner Item**

20200106c **KW** Application to Tesco Bags For Help deferred

20200208b **MF/DF** Alma Fundraisers ongoing

20200305b **KW** Draft Agenda for AGM To be at Meridian, September

20200706 **RL**/ **KW** Risk Assessment Pier Towers 10:00, 08/08/2020

20200802a **PT** Communicate with R Wright or contact in ERYC for contact name in B Gas

20200802b **PT** Communicate with KCom Corporate Sponsorship contact

20200805a **DE** Chase up street licencing with LH and AM

20200805b **TL** Send copy of Lions Thank You letter to RL

20200806a **KW** PennyPress Machines

20200806b **RL** Email letter to YPost letters page

20200806c **KW** Circulate GH letter for approval

20200806d **KW** Explore possibilities of new Lottery funding

20200808a **TL** Arrange meeting with donator

20200808b **TL** Compile pictures for fridge magnets for resale

20200811 **DE** Contact Gazette, photo opportunities for bench sponsors